

Fair Manager, Todd Thomas

thomast@logancountyco.gov

315 Main Street | Sterling, CO 80751



Fair Administrative Assistant, Karah Karg

kargk@logancountyco.gov

970-522-0888 ext 222

Ticket Refund or Roll-over Request Instructions:

Tickets purchased to the 2020 Logan County Fair and Rodeo can either be refunded or transferred to 2021. We require a Ticket Refund or Roll-over Request Form to be completed by the patron who purchased the tickets. All request forms must be submitted before December 31, 2020. Any tickets pending action after December 31, 2020, will be automatically rolled to 2021. **Season ticket holders** will be able to retain the seats they upgraded to even if they have decided to receive a refund.

To request a full refund:

Complete the top portion of the request form as well as the patron credentials at the bottom of the page. Fill in the blanks with the patron name (must be the name of the ticket purchaser). Circle that you are requesting your full order to be refunded. Fill in your order number. This will be found on the top right corner of your ticket confirmation or the barcode of your ticket stub. If you are requesting a full refund, you do not need to specify which seats. We will refund your entire order.

To request a full roll-over:

Complete the bottom portion of the request form as well as the patron credentials at the bottom of the page. Fill in the blank with the patron name (must be the name of the ticket purchaser). Circle that you are requesting all tickets to be rolled over to 2021. Fill in your order number. This will be found on the top right corner of your ticket confirmation or the barcode of your ticket stub. If you are requesting all tickets to be rolled over, you do not need to specify which seats. We will roll-over your entire order.

To request a partial refund and partial roll-over:

Complete the top portion of the request form. Fill in the patron name (must be the name of the ticket purchaser). Circle that you are requesting a partial refund. Fill in your order number. This will be found on the top right corner of your ticket confirmation or the barcode of your ticket stub. List the specific section, row, and seats that you are wanting to be refunded. Then complete the second portion of the request form. Fill in the patron name, circle some tickets, and fill in the order number. List the specific section, row, and seats that you are wanting to roll over to 2021. Be sure to complete the bottom portion containing patron credentials.

**Completed forms can be mailed or dropped off to 315 Main Street, Sterling, CO 80751.
OR emailed to kargk@logancountyco.gov.**

Questions can be directed to 970-522-0888 ext. 222.

The Logan County Fair and Rodeo thanks you for your patience.

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Ticket Refund or Roll-over Request Form

Request for refund

I, _____ am requesting a refund for the purchase of tickets to the 2020 Logan County Fair & Rodeo.
(patron name)

I am requesting a **full/partial** refund for _____. I give permission to The Logan County Fair & Rodeo to mail
(circle one) (order number)

me a refund and release my previously purchased seats for re-sale to the 2021 Logan County Fair & Rodeo.

Seats I want refunded: _____
Section Row Seats

Refunds will only be made to the ticket account holder.

Request for roll-over

I, _____ am requesting to keep my purchase of tickets to the 2020 Logan County Fair & Rodeo and roll
(patron name)

these tickets to the 2021 Logan County Fair & Rodeo. I request that **all/some** of my tickets on _____ be
(circle one) (order number)

reserved, as is, for the 2021 Logan County Fair and Rodeo.

Seats I want rolled over: _____
Section Row Seats

Print Patron Name: _____ Contact Phone: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Patron Signature Date

County Employee Signature Date